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## BENEFITS SPOTLIGHT: ADJUNCT FACULTY OPEN ENROLLMENT 08/15/2008-09/15/2008

### SPECIAL POINTS OF INTEREST:

- > Enrollment deadline is Monday, September 15, 2008. Re-enrollment is NOT automatic.
- > Benefits Enrollment Workshop for Adjunct faculty is Tuesday, August 19, 2008 at 10:00 am or Thursday, September 11, 2008 at 10:00 am and again at 3:30 pm (or by appointment) in the District Board Room.
- > Forms & Information is Available through the following FOUR methods:

1. **Download** from the Peralta benefits website: [www.peralta.cc.ca.us/apps/comm.asp?l=95peralta.edu](http://www.peralta.cc.ca.us/apps/comm.asp?l=95peralta.edu).

2. **Pick up** from the PCCD Benefits Office (or the local PFT Office).

3. **Call** 510.466.7229 and we can mail the information to you.

4. **Email** [benefits@peralta.edu](mailto:benefits@peralta.edu) and we will send the information to you.



**Check out your Benefits Information Center (BIC)**

To learn more about your benefits, please visit your Benefits Information Center (BIC) website at: [www.peralta.pswbenefits.net](http://www.peralta.pswbenefits.net).

Our records indicate that you are or have been an adjunct faculty member of the Peralta Community College District. If you are assigned to teach during the Fall of 2008, you may be eligible for participation in one of the District's medical plans and/or dental plans. Your eligibility for District contribution towards your premium is based upon your teaching assignment for the Fall semester. This notice is to inform you of possible benefits available to you!

### Plan Choices:

We offer the choice between:

- Two medical plans: Kaiser & CoreSource (through Anthem Blue Cross network).
  - If you are teaching equal to or greater than .40 FTE assignment with Peralta, then Peralta will pay half of the premium cost.
  - If you are teaching less than .40 FTE then you are eligible to pay the full premium for coverage.
- Two dental plans: Delta Dental and United HealthCare Dental.
  - The District does not contribute to your dental insurance coverage.
  - Adjunct faculty who have retired with PCCD medical can purchase dental now if teaching during the fall semester.

### Premiums & Coverage:

Your share of premiums will be deducted from your District pay on a pre-tax basis:

- Payroll deductions occur October 31, November 30, and December 31.
- Coverage begins **September 1, 2008 and ends on February 28, 2009.**

### What forms are needed? By when?

The following forms are required to affect your enrollment and **MUST** be completed and submitted to the Benefits Office **NO LATER THAN MONDAY, SEPTEMBER 15, 2008.**

1. Eligibility Affidavit.
2. Adjunct Universal Benefit Enrollment Form.
3. Application of Pre-Existing Condition Exclusion.
4. Benefit Checklist.
5. Flexible Benefit Forms (including Pre-Tax Commuter Forms)

### Enrollment or Re-Enrollment is REQUIRED if you:

- Are currently enrolled and intend to sustain enrollment.
- Will be newly eligible in the Fall semester and intend to enroll in benefits.

### Enrolled in Peralta benefits in Spring 2008 but are not teaching in Fall of 2008?

Current medical and dental enrollment for Spring 2008 semester will end on August 31, 2008. You should expect to receive information on how to continue benefits under COBRA within 44 days of your coverage end date.